

Announcement of Mahidol University

Subject: Scholarships to Promote Faculty Participation in International Academic Conferences

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The objective of these scholarships is to support and develop the capability of faculty members to engage in academic research that meets the international standards of academic excellence.

Therefore, Mahidol University announces Scholarships to Promote Faculty Participation in International Academic Conferences, according to the following principles and instructions:

1. Scholarship Eligibility
 - 1.1 Be a full time-lecturer of a postgraduate program at Mahidol University who has been teaching for at least one semester.
 - 1.2 Be a Government Officer/ Vocational Staff Member who has been invited to teach a postgraduate course at Mahidol University for at least one semester.
 - 1.4 Be the first author in an oral presentation.
 - 1.5 The proposal was never submitted to an international academic conference.
 - 1.6 The applicant must have original copies of the proposal which will be ready to be published in an academic journal.
 - 1.7 The work must be conducted under or at Mahidol University.
 - 1.8 If the applicant has received scholarships from other sources, he/she must reveal the scholarship's name and stipulate its financial value. The University has the right to terminate any scholarship that does not meet these conditions.

2. The scholarship allocation classified according to continents and countries are as follows:
 - 2.1 Asia (Singapore, Malaysia, Indonesia, the Philippines, Hong Kong, India, South Korea, China, Japan) with a value of not over 30,000 Baht
 - 2.2 Australia
 - Australia , with a value of at least 60,000 Baht
 - New Zealand, with a value at least 70,000 Baht
 - 2.3 Europe, with a value of at least 90,000 baht
 - 2.4 Africa, with a value of at least 100,000 baht
 - 2.5 America, with a value of at least 100,000 baht

3. Required Supporting Documents
 - 3.1 An acceptance letter for the oral presentation. (If you have not received an acceptance letter, please send the application form, as indicated in No. 3.2-3.7, with attached documents).

- 3.2 An abstract of the academic presentation (the name of the applicant must be listed first)
- 3.3 A schedule and details of the conference
- 3.4 Documents summarizing expenses such as air tickets (please specify the flight route), registration fee, accommodations, etc
- 3.5 Documents showing if the applicant has also been supported by other scholarships (where applicable).
- 3.6 Other related documents (where applicable).

4. Admission

- 4.1 An applicant must be qualified according to the conditions in No. 1. If the applicant doesn't fulfill the proper qualifications, the committee will evaluate his or her status and render a final decision.
- 4.2 An applicant must submit the application form to the President, according to the form MU:05, with 15 copies of related documents in No. 4.
- 4.3 An applicant who received other scholarship funding must fill in the form MU:05. The scholarship will be terminated if the committee becomes aware of unrevealed information.

5. Consideration for Scholarships

By the Chair of the Program's Administrative Committee.

6. Procedures for Consideration.

- 6.1 Although there are a great number of applicants and limited scholarships, the committee nevertheless intends to support this opportunity to participate in academic conferences overseas; however, the amount of the award for each applicant might be less than that stipulated in the scholarship.
- 6.2 The applicant must submit the application before the announced deadline; the University will officially recognize the date of registration.
- 6.3 The Committee will give priority to those applicants who come from faculties with less money and fewer resources.

7. Procedures for Accepted Scholarships

- 7.1 If an applicant, whose academic proposal has been accepted, desires to postpone the traveling date for presentation, he/she must immediately inform the University.
- 7.2 He/she must hand in copies of the air ticket and related document as follows:
 - Portfolio
 - Copies of Accommodations Receipt
 - Copies of Registration Receipt
 - Original Proposal for publishing within 3 months after returning from abroad.
- 7.3 He/she must submit a summary of the academic proposal to the University within 15 days after the returning from abroad.

8. Period of Admission

Admission will be available twice a year.

First admission deadline: March 31 of every year.

Second admission deadline: September 30 of every year.

Applicants must submit their application forms at least 1 month before the conference starts by sending documents indicated in No. 3 and 4 to the Department of Research Administration, President's Office, Salaya. For more information, please contact Tel: 02-849-6241-6 Fax: 02-849-6247.

9. Results of Accepted Scholarships

The results will be issued within 30 days, once the application form has been received by the Department of Research Administration.

Application Form for Scholarships to Promote Staff Participation in International Academic Conferences

Section 1: Description of Applicant.

- 1. Name (Mr / Mrs / Miss).....
 Academic Position.....Department.....
 Faculty.....
- 2. The title of the academic proposal which will be presented.....
and the title of the conference.....
on(date).....(month).....
 (year)..... City.....Country.....
 Results will be available on

- 3. Attached documents as follows:
 - 3.1 A copy of the thesis committee appointment notification document
 - 3.2 The conference acceptance letter for presentation (Oral Presentation)
 - 3.3 The applicant’s Abstract(the name of applicant must be listed first)
 - 3.4 Schedule and details of the conference
 - 3.5 Registration Documents (where applicable)
 - 3.6 Documents summarizing expenses such as air tickets (please specify the flight route), registration fee, accommodations, etc.
 - 3.7 Original copies of the proposal which will be published in a journal and has not been previously published.
 - 3.8 Description of academic proposal.
 - 3.9 Other related documents (where applicable)
 - 3.10 Document showing if the applicant has also been supported by other scholarships funds (where applicable).
 Name/ Source of scholarship..... in the amount of.....Baht
 - Air ticket.....Baht
 - Accommodations.....Baht
 - Registration Fee.....Baht
 - Others (where applicable).....Baht

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(Mr./Mrs./Miss.....)
Applicant

Section 2: Comment of the Faculty Director

- The documents are correct and the applicant is qualified to submit the proposal according to the terms of the scholarship.
- Others(where applicable).....

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(.....)
Faculty Director

Section 3: Comment of the Dean

- Approval of this scholarship
- Others (where applicable).....

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(.....)
Dean